

Darwin Initiative: Half Year Report

(due 31 October 2013)

Project Ref No	DPLUS014
Project Title	Building capacity to develop and provide long term sustainability for St Helena's paper and card recycling unit
Country(ies)	St Helena Island
Lead Organisation	SHAPE
Collaborator(s)	
Project Leader	Martin Joshua
Report date and number (eg HYR1)	HYR1
Project website	

1. Outline progress over the last 6 months (April – Sept) against the agreed baseline timetable for the project (if your project has started less than 6 months ago, please report on the period since start up).

Since the start of the Project on the 1st July we have been making the site suitable as a disabled friendly environment and we are in the process of installing the hand rails leading to the storage area. Ordering of equipment has been done and we are now waiting for it to arrive, which will be in November

Appropriate solar energy equipment and grey water storage has been sourced and we are now waiting for quotes.

A press release and radio interview for the launch of the project has been scheduled for November and the preparation for advertising our volunteer scheme has commenced.

We have employed our new recycling assistant and a weekly monitoring system is in place for the amount of paper we recycle. This will be used by EMD (Environmental Management Directorate) for setting their baseline data to increase recycling services.

2a. Give details of any notable problems or unexpected developments that the project has encountered over the last 6 months. Explain what impact these could have on the project and whether the changes will affect the budget and timetable of project activities.

A problem with our Machine has resulted in the paper being unable to be pulped. This has resulted in an excess of paper and cardboard to be recycled and extra storage space has been secured. A motor for the pulping machine has been obtained and is now in the process of being fixed.

We decided not to purchase the mule buggy as it was something we could do without, so instead we decided to use the money to extend our drying area for accommodating increase production. Now waiting for planning permission.

This unexpected development will not affect the budget or timetable of activities.

2b. Have any of these issues been discussed with LTS International and if so, have changes been made to the original agreement?

Discussed with LTS: No

Formal change request submitted: No

Received confirmation of change acceptance No

3a. Do you expect to have any significant (eg more than £5,000) underspend in your budget for this year?

Yes No

3b. If yes, and you wish to request a carryforward of funds, this should be done as soon as possible through the formal Change Request process. However, it would help Defra manage Darwin funds more efficiently if you could give an indication now of how much you expect this request might be for.

Estimated carryforward request: £

4. Are there any other issues you wish to raise relating to the project or to Darwin's management, monitoring, or financial procedures?

No.

If you were asked to provide a response to this year's annual report review with your next half year report, please attach your response to this document.

Please note: Any planned modifications to your project schedule/workplan or budget should not be discussed in this report but raised with LTS International through a Change Request.

Please send your **completed report by email** to Eilidh Young at Darwin-Projects@ltsi.co.uk . The report should be between 1-2 pages maximum. **Please state your project reference number in the header of your email message eg Subject: 17-075 Darwin Half Year Report**